

# **MODULE 9**

## **INCIDENT RESOURCES MANAGEMENT**

# MODULE OVERVIEW

- Principles of resource management
- Incident resource management
- Establishing resource needs

# MODULE OVERVIEW

- Resource ordering
- Resource check-in process
- Utilizing resources - staging areas

# MODULE OVERVIEW

- Resource demobilization
- Resource management considerations

# MODULE OBJECTIVES

- Identify and describe the four basic principles of resource management
- Identify the basic steps involved in managing incident resources

# MODULE OBJECTIVES

- Know the contents of, and how the Operational Planning Worksheet (ICS 215) is used
- Identify the organizational elements at the incident that can order resources



# MODULE OBJECTIVES

- Describe the differences between single and multi-point resource ordering and the reasons for each
- Describe why and how resources are assigned to staging areas, camps, and direct tactical assignments

# MODULE OBJECTIVES

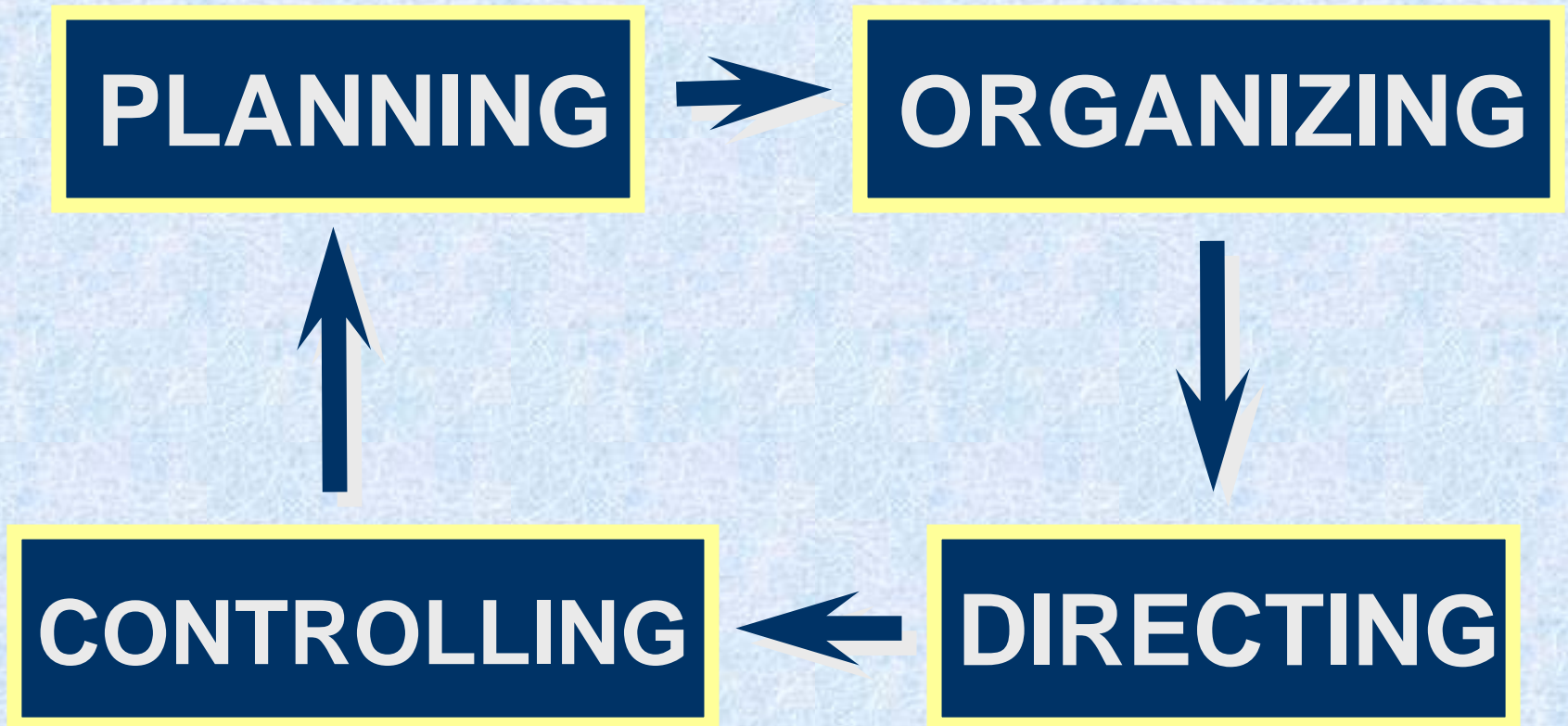
- Describe the purpose and importance of planning for resource demobilization
- Identify five key considerations associated with resource management and the reasons for each



# MANAGEMENT CONSIDERATIONS

- Safety
- Personnel accountability
- Managerial control
- Adequate reserves
- Cost

# PRINCIPLES OF RESOURCE MANAGEMENT



# RESOURCES DIRECTION INVOLVES....

- Motivation
- Providing leadership
- Delegation of authority

# **IN ICS DIRECTION IS ACCOMPLISHED BY:**

**ASSIGNING RESPONSIBILITY AND  
AUTHORITY THROUGHOUT THE  
ORGANIZATION...**

- **Using other people's knowledge and skills**
- **Completing tasks without unnecessary delay**

# **IN ICS DIRECTION IS ACCOMPLISHED BY:**

**Assigning responsibility and authority  
throughout the organization...**

- **Enhances training and personnel development**
- **Provides a more meaningful work environment**



# **INCIDENT RESOURCE MANAGEMENT PROCESS**

- **Establishing resource needs**
- **Resource ordering**
- **Check-in process**
- **Resource use**
- **Resource demobilization**

# THE OPERATIONAL PLANNING WORKSHEET CAN BE USED AS A DISPLAY AT THE PLANNING MEETING

**OPERATIONAL PLANNING WORKSHEET (ICS 215)**




# OPERATIONAL PLANNING WORKSHEET (ICS 215)

## OPERATIONAL PLANNING WORKSHEET (ICS 215)

SAMPLE (This worksheet example is incomplete)

Div/ Groups/ Other	Work Assignments		Resources			
			Police Units	Fire Company's	Ambulances	Elect Crev
<b>A</b>	Search all structures from 5 <sup>th</sup>	Req.	7	6		
	to 7 <sup>th</sup> Street between Oak and	Have	3	2		
	Elm	Need	<b>4</b>	<b>4</b>		
<b>Utility Group</b>	Shut down all electric and gas	Req.		1		5
	utilities in Divisions A & B	Have		0		1
		Need		<b>1</b>		<b>4</b>
<b>B</b>	Evacuate Mercy Hospital and	Req.	5	6	7	
	Courtney Convalescent Home	Have	3	2	2	
		Need	2	4	5	
<b>C</b>	Contain fire at Super-Shop	Req.	2	5	1	1
	Shopping Complex	Have	0	0	0	0
		Need	<b>2</b>	<b>5</b>	<b>1</b>	<b>1</b>
ICS 215 (Sample)						
	Total Resources Required		14	18	8	6
	Total Resources on Hand		6	4	2	1
	Total Resources Needed		<b>8</b>	<b>14</b>	<b>6</b>	<b>5</b>

# **THE FORM (ICS 215) IS A BASIC PLANNING TOOL**

## **IT PROVIDES INFORMATION ON:**

- **Incident work locations**
- **Work assignments**
- **Kind & type of resources needed**
- **Current availability of incident resources**

# **THE FORM (ICS 215) IS A BASIC PLANNING TOOL**

**IT PROVIDES INFORMATION ON:**

- **Reporting location**
- **Requested arrival time  
for additional resources**



# INCIDENT RESOURCES

## ■ Personnel Resources :

- ❖ Are assigned to functional areas within ICS Sections based on experience, training, and past performance

## ■ Equipment Resources:

- ❖ Consists of both the equipment and the personnel to operate the equipment, including aviation resources

# **PLACING RESOURCE ORDERS FROM THE INCIDENT**

## **PERSONNEL AUTHORIZED TO PLACE RESOURCE ORDERS:**

- **Incident Commander**
- **Logistics Section Chief**
- **Supply Unit**

**INCIDENT COMMANDERS MUST APPROVE  
ALL RESOURCE ORDERS**

# ESSENTIAL ELEMENTS OF INFORMATION FOR ANY RESOURCE ORDER

- Incident name
- Order and/or request number
- Date and time of order

# **ESSENTIAL ELEMENTS OF INFORMATION FOR ANY RESOURCE ORDER**

- **Quantity, kind, type of resources**
- **Reporting location**
- **Requested arrival time**

# **ESSENTIAL ELEMENTS OF INFORMATION FOR ANY RESOURCE ORDER**

- **Radio frequency**
- **Person/title placing request**
- **Callback number or radio designation for clarification**



# SEND RESOURCE ORDERS BY...

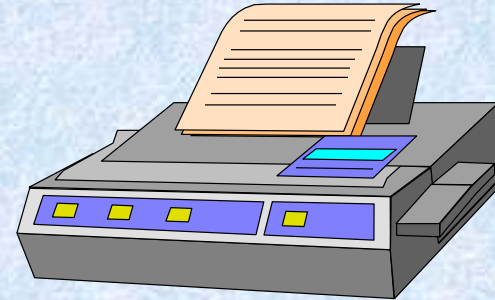


Radio

Phone



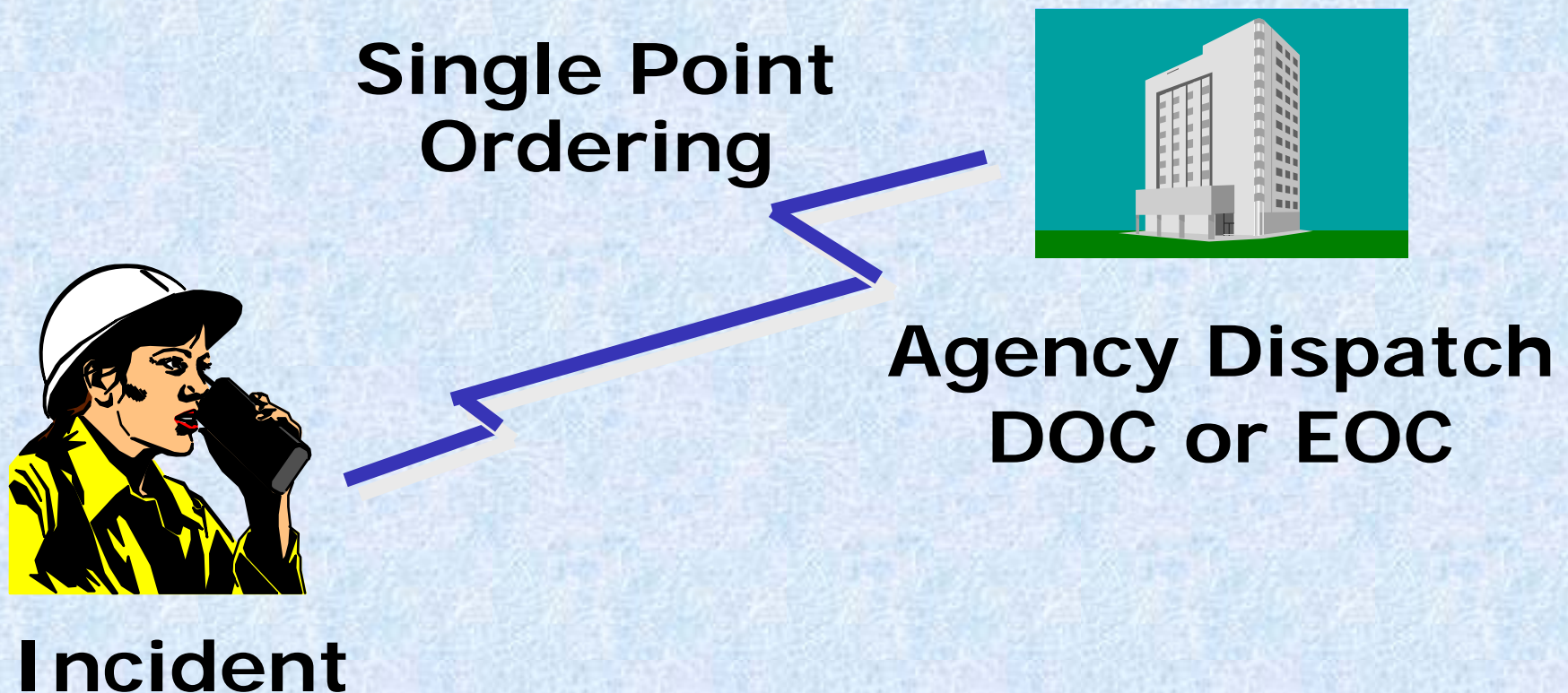
Fax



Computer  
Terminal



# **SINGLE vs MULTI-POINT ORDERING OF RESOURCES FROM AN INCIDENT**



# BE SURE YOU UNDERSTAND THE ORDERING PROCESS!!!

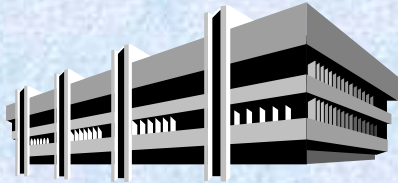
## Single Point Ordering preferred method:

- Shifts burden of locating resources from incident to dispatch center, DOC or EOC

## Multi-Point Ordering done when:

- Kind of resource requires special handling
- Required by agency policy

# MULTI-POINT RESOURCE ORDERING FROM AN INCIDENT



Fire



Police



Medical

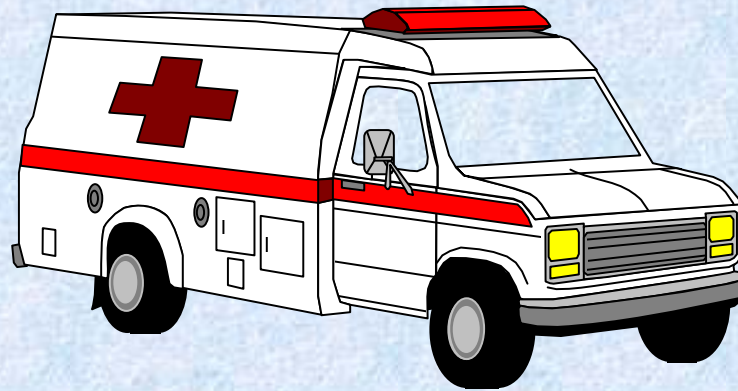


# **RESOURCE CHECK-IN LOCATIONS AT AN INCIDENT**

- Incident base
- Camp
- Staging area
- Resource Unit at the ICP
- Helibase



# ON AN INCIDENT, RESOURCES ARE INITIALLY ASSIGNED TO:



**Base or Camps**

**Divisions  
or Groups**

**Staging Areas**

# **INCOMING RESOURCES ARE ASSIGNED TO STAGING AREAS BECAUSE:**

- **Resources will be assigned during the current operational period**
- **Resources are needed to provide a reserve force for contingencies**

# **INCOMING RESOURCES ARE ASSIGNED TO STAGING AREAS BECAUSE:**

- **Resources are to be formed into Task Forces and/or Squads, Strike Teams, Mobile Field Force, etc...**

# **STAGING AREA MANAGERS MUST BE BRIEFED ON:**

- **Number & kind of resources**
- **Communications**
- **Minimum resource levels**
- **How to obtain resources**
- **Expected duration**
- **Logistics support**

# **TASK FORCES, STRIKE TEAMS, MOBILE FIELD FORCES, SQUADS, ETC.**

- Can be formed on the incident
- When formed on the incident they must be disassembled prior to release from the incident



# DEMOBILIZATION

- Planning - begin early!
- Set up a Demobilization Unit for larger incidents
- Operations Section will set continuing tactical resource needs



# DEMOBILIZATION PLAN

- General information
- Responsibilities
- Release priorities
- Release procedures
- Directory

